

Approved

Commissioners Court

OCT 24 2016

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom

TODAY'S DATE: October 5, 2016

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: October 24, 2016

SPECIFIC AGENDA WORDING: Consider and approve renewal of RFP 2016-601 HVAC Service and Repairs with Enviromatic System Services.

PERSON(S) TO PRESENT ITEM: Ralph McBroom

SUPPORT MATERIAL: See attachment

TIME: 5 min

ACTION ITEM: X

WORKSHOP:

CONSENT:

EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:

IT DEPARTMENT:

AUDITOR:

PURCHASING DEPARTMENT:

PERSONNEL:

PUBLIC WORKS: X

BUDGET COORDINATOR:

OTHER:

*******This Section to be Completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

Approved
Commissioners Court

County of Johnson, Texas

OCT 24 2016

Ralph McBroom, C.P.M.
Purchasing Agent
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Justin Scharnhorst
Assistant Purchasing Agent
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Cleburne, Texas 76031
(817) 556-6382
Fax (817) 556-6385

October 4, 2016

Enviromatic System Services
2337 W Warrior Trail
Grand Prairie, Texas 75052

RE: RFP 2016-601 HVAC Services and Repairs

Mr. Stowe,

Our contract with Enviromatic System Services will expire as of November 30, 2016. Johnson County is interested in using our option to renew for another year (December 1, 2016 thru November 30, 2017) at the same pricing.

Please call if you have any questions. I would ask that you sign below and fax and/or email pur@johnsoncountytexas.org back as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph A. McBroom, C.P.M.
Purchasing Agent

Yes, I wish to renew: Kenneth Stowe Date: 10-5-16

No, I do not want to renew: _____ Date: _____